

NPUST Application for Attendance Certificate for Withdrawal (Transfer)

Student ID No.		Department	
Name	Chinese Name :	Program	☐ Four-year Undergraduate
	English Name : (as on the passport)		☐ Master ☐ Doctor
Cellphone Number			
Date of Birth	_____ (Year) _____ (Month) _____ (Day)		
Date of Enrollment	_____ (Year) _____ (Month) _____ (Day)		
Applicant's Address	☐ ☐ ☐		
Remarks	1. The application may only be submitted upon completion of the withdrawal procedures. 2. Please print out the completed information and drop this application form to the Registration Division. 3. Bring your student ID card to the Registration Division. If you don't pick up your application after 10 days, the Division will not be responsible for its safekeeping. 4. If you need to send the application by mail, please enclose a self-addressed envelope with sufficient postage.		
Applicant's Signature		Date of Application	_____ (Year) _____ (Month) _____ (Day)
Signature of Verifying Personnel		Signature of Dean of Academic Affairs	Approval of Authorized Representative
Signature of Registrar			
Receiver's Signature		Date of Receive	_____ (Year) _____ (Month) _____ (Day)

※ In accordance with the relevant provisions of the Personal Data Protection Law, the personal data and attachments filled in this application form are only for school use. For further reference, this request form will be kept for 1 year, and the scanned electronic file 5 years.